



STAR PAPER MILLS LIMITED

CIN-L21011WB1936PLC008726

Registered Office: Duncan House, 2nd Floor,

31 Netaji Subhas Road, Kolkata - 700 001.

Ph: (033) 22427380 & 22427383

email: star.cal@starpapers.com, website: www.starpapers.com

NOTICE OF 85TH ANNUAL GENERAL MEETING, E-VOTING, BOOK-CLOSURE & DIVIDEND INFORMATION

- 1) NOTICE is hereby given that the 85th Annual General Meeting (AGM) of the members of Star Paper Mills Limited will be held on **Wednesday 25th Sept., 2024 at 11.30 A.M** through Video Conferencing/ Other Audio Visual Means ("VC/OAVM") in compliance with the applicable provisions of the Companies Act, 2013 and the Rules made thereunder, SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 and relevant Circulars issued by Ministry of Corporate Affairs and SEBI, to transact the business as set out in the 85th AGM Notice.
- 2) In terms of above, soft copies of the 85th AGM Notice and Annual Report for FY 2023-24 have been e-mailed on 2nd Sept., 2024 to all the Members whose email-IDs are registered with the Company/ Depository Participant(s). These documents are also available on the Company's website, at www.starpapers.com, website of Stock Exchanges and on website of agency providing Video Conferencing & 'E-voting' facility at www.evoting.kfintech.com.
- 3) Member can attend and participate in the 85th AGM through VC facility provided by Company's RTA viz. Kfin Technologies Limited (KFIN) by logging onto <https://emeetings.kfintech.com>. Detailed instructions for joining the AGM are provided in the 85th AGM Notice.
- 4) Members who have not registered their e-mail address are requested to register the same through their Depository Participants if shares are held in demat form and in case of physical holding by sending duly filled requisite Investor form(s) with supporting documents to Company's RTA- Kfin Technologies Limited by post or at einward.ris@kfintech.com.

Pursuant to Section 91 of the Companies Act, 2013 and Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("LODR"), the Register of Members and Share Transfer Books of the company shall remain closed from 19th Sept., 2024 to 25th September, 2024 (both days inclusive) for the purpose of 85th AGM of the company. Further, the company has fixed **Wednesday, 18th September, 2024** as the 'Record date' for dividend entitlement of members for the year ended 31st March, 2024.

In terms of Section 108 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended and Regulation 44 of SEBI Listing Regulations, the company has engaged KFin Technologies Ltd. (KFIN) to provide 'E-voting' facility to its members to transact the business as set out in the 85th AGM Notice by electronic means. Members are informed that:

- (i) The remote e-voting period commences on Sunday, 22nd September, 2024 at 9:00 AM (IST) and ends on Tuesday, 24th Sept., 2024, at 5:00 PM (IST). Thereafter, the e-voting module shall be disabled.
- (ii) The cut-off date for determining eligibility of members for 'E-voting' 18th Sept., 2024. A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date shall be entitled for 'E-voting'.
- (iii) Any person who becomes a member of the Company after dispatch of the Notice of the Meeting and holding shares as on the cut-off date i.e. 18th Sept., 2024 may approach 'KFIN' to obtain User ID and password for exercising his/her vote by electronic means.
- (iv) E-Voting at AGM shall also be made available to those members who attend the AGM and have not already cast their vote by remote e-voting. A member who have cast their vote by remote e-voting may also attend the AGM but shall not be entitled to cast his vote again.
- (v) Detailed procedure for remote e-voting as well as instructions for attending the AGM through VC/OAVM are given in the 85th AGM Notice.
- (vi) Mr. Debabrata Dutt, proprietor of M/s D. Dutt & Co., Company Secretaries has been appointed as the Scrutinizer to scrutinize the remote e-voting and e-voting during AGM in a fair and transparent manner.
- (vii) In case of any query, please mail at einward.ris@kfintech.com quoting your Folio no./ DP ID & Client ID. Below are the details of person responsible to address grievances related to 'E-voting':
Mr. S. Prasad- Dy. Manager-Corporate Registry (RIS),
KFin Technologies Limited
Selenium Tower-B, Plot No. 31 & 32,
Financial District, Nanakramguda, Serilingampally
Hyderabad - 500 032
Phone: 040-6716 2222; Toll free: 1800-309-4001.

TDS on payment of dividend: Dividend declared and paid by the Company is taxable in the hands of shareholders and the Company is required to deduct tax at source (TDS) from dividend at the applicable rates, wherever applicable. In order to enable the Company to determine the appropriate TDS rates as applicable, eligible shareholders are requested to immediately submit relevant documents pursuant to Income Tax Act, 1961 to the Company's RTA- KFin Technologies Limited.

Important Notice to physical shareholders for completion of KYC: Physical shareholders are requested to submit their PAN, full KYC details including bank details in Form ISR-1 and other relevant forms at the earliest to company's RTA-KFin Technologies Limited for KYC updation and receipt of dividend directly into bank account of the concerned shareholder(s). Physical shareholders are also requested to dematerialise their shareholding at the earliest.

for STAR PAPER MILLS LTD.

Sd/-

Date : 2nd September, 2024
Place : Saharanpur- U.P

Saurabh Arora
Company Secretary

B. STD. dt: 3-9-24