

## **Privacy Policy**

STAR Team welcomes you to its website and looks forward to a meaningful interaction. STAR respects an individual's right to privacy. This policy spells out our practices with respect to confidentiality and disclosure of personal information. Please familiarize yourself with our privacy practices, as given below. Should you choose to share your personal information with STAR, it will be assumed that you have no objection to the terms of this privacy policy.

### **Collection of Personal Information**

- STAR collects personal information only when it is required for business purposes.
- While collecting any personal information, STAR indicates the purpose of collection of such information and obtains the consent of the provider. STAR gives the person providing the information an option of not providing the information.

### **Confidentiality and Disclosure of personal information**

- The terms of confidentiality and disclosure of personal information will be recorded in the non-disclosure agreement by law, that may be entered into with the provider of the information.
- STAR has also adopted reasonable precautions with a view to ensure confidentiality and prevent unauthorized disclosure of personal information.
- STAR uses the personal information only for the purpose for which the same has been furnished. STAR does not retain information after the purpose for which it is furnished is accomplished unless the same is required to be retained under any law in force or for audit purposes. In such cases also, confidentiality of such information is maintained.

### **Policy for Website usage**

- Any personal information shared by you on this Website shall be kept confidential in accordance with STAR's security practices and

procedures. Personal information, shared by you, shall be used for purposes intended by Star

- STAR reserves its rights to collect, analyse and disseminate aggregate site usage patterns of all its visitors with a view to enhance its services to the visitors. This includes sharing the information with its subsidiaries and business associates as a general business practice.
- In the course of its business, STAR may hold on-line contests and surveys as permitted by law and it reserves the right to use and disseminate the information so collected to enhance its services to the visitors. This shall also include sharing the information with its subsidiaries and business associates as a general business practice.
- STAR shall not be responsible in any manner whatsoever for any violation or misuse of your personal information by unauthorised persons consequent to misuse of the internet environment.

## **Grievance Officer**

In accordance with the Information Technology Act, 2021 and the rules framed thereunder, the name and contact details of the Grievance Officer are provided:

### **Head of ICT,**

Star Paper Mills Limited

Star paper mills road

Saharanpur - 247001.

Mail id: amitsharma.sre@starpapers.com

Contact No: +919799356789 (9AM – 5PM) (on all working days)

## **Changes to the Policy**

- STAR reserves its right to revise this privacy policy from time to time at its sole discretion and without any notice. Such policy will be available on the STAR's Website.

- All words and expressions used herein and not defined, but defined in the Information Technology Act, 2000 and/or the Information Technology (Reasonable security practices and procedures and sensitive personal data or information) Rules, 2011 shall have the meanings respectively assigned to them thereunder.